

## Minutes of Site Visit and Clarification Meeting

### A. Introduction

Hrvatske vode, Ulica grada Vukovara 220, HR - 10000 Zagreb is acting as the Contracting Authority (CA) and will implement the Project and manage this Contract by undertaking the role of the Employer according to the FIDIC Conditions of Contract.

The Beneficiary of the Community funding is Komunalno poduzeće d.o.o. Knin (End Recipient), a limited liability utility company for water supply, sewerage and waste water treatment in the ownership of the local self-government units. The relationships between the End Recipient and Hrvatske vode (Contracting Authority/Employer/Final Beneficiary) will be regulated by a special contract.

The day to day project management will be performed by a Project Manager, appointed among the staff of Hrvatske Vode, with the assistance of the End recipient.

**Please be informed that the Minutes of Site Visit and Clarification Meeting will not necessarily reproduce the answers that were orally given to the questions raised during the clarification meeting, but the answers that should have been given to those questions.**

### B. Site Visit

The Site Visit for the abovementioned project was a one day event. The Site Visit commenced at 12:00 hrs on 1 July 2010, when interested parties were enabled to visit the future construction site that is related to the implementation of construction works for the Water Supply and Sewerage System in the municipality of Knin representative of the Unit for Preparation and Implementation of Projects co-financed by the EU Funds within Hrvatske vode, Mrs. Lidija Šljivarić, welcomed the attendees and emphasized the purpose and importance of the visit to the route of the future water supply and sewerage system since this is the opportunity to get acquainted with physical conditions at the future construction site. She also mentioned that the language of the procedure was English and that all communication had to be conducted in English language. Any additional question should be answered at the Clarification Meeting to be held at the large Town Hall auditorium.

After signing the List of Participants on the premises of the Town of Knin the attendees were informed about all important organizational aspects of the Site Visit.

At 12:30 hrs, the participants, lead by the principal design engineer, Mr. Zelić, started the visit to the existing and future planned route of the water supply and sewerage pipelines. The site visit started from the premises of the Town Knin. The participants were asked to board the bus, provided by the End Recipient as transportation means for the visit.

The Participants were taken by bus to see the route of the water supply and sewerage network that will be constructed within the scope of works for this project.

The route of the Site Visit started from the south part of Knin, at the location of future pumping station Potkonje. Mr. Zelić also presented details about the suspended pressure pipe attached to the bridge over the Krka river. After that, participants continued our visit by bus, stopping to see the locations of the future pumping station Ušće and the future location of the waste water treatment plant, where the principal desin engineer drew attention of participants to the wetland area near the

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future WWTP. The participants continued the visit by bus and drove to the north part of Knin. The participants saw the location of the booster pumping station Kovačić and finally stopped at the location of the pumping station and the karst spring Šimića Vrelo. During return to the Town Hall, the locations of the pumping stations Orašnica and Marčinkovac was shown, and Mr. Zelić showed the location where two pipes will pass through the railway embankment by way of horizontal drilling. Finally participants were taken to the Knin fortress, from where a panoramic view of the whole project area could be gained.

The Site Visit finished at 14:15 hrs and the participants were asked to provide questions they might have in written form and hand them over to the representatives of Hrvatske vode at the end of the Clarification Meeting that would commence at 14:30 hrs on the same day at the large Town Hall auditorium.

### C. Clarification Meeting

The Clarification Meeting commenced at 14:30 hrs at the Knin Town Hall auditorium. Representative of the Unit for Preparation and Implementation of Projects co-financed by the EU Funds within Hrvatske vode, Mrs. Šljivarić, welcomed the attendees and briefly introduced herself and explained the management structure for this Project.

Mrs. Šljivarić particularly thanked the Mayor for the hospitality in the Town Hall and gave her the floor. The Mayor of Knin, Mrs. Josipa Rimac, welcomed all attendees and briefly informed them about the importance of the project for the Town and its surroundings. She also stressed that the Town supported the Project and wished the attendees good luck in the competition with the aim of getting the best quality of construction works.

Mrs. Šljivarić informed the attendees that Hrvatske vode would act as the Contracting Authority and would be assisted by the utility company of Knin and the Town of Knin. She also said that it was an open tender procedure according to the EU PRAG procedures. She also mentioned that the whole meeting would be audio-recorded.

Mrs. Šljivarić stated that the meeting would be conducted in English as that is the language of the procedure. She informed the participants that the Minutes of the Site Visit and Clarification Meeting would be published on the "EuropeAid" web site <https://webgate.ec.europa.eu/europeaid/online-services/index.cfm?do=publi.welcome> and the Hrvatske vode web site (<http://www.voda.hr/IPA>) as advised in the Procurement Notice, and asked for the delivery of all questions in writing to avoid misinterpretation or omission of questions during the preparation of the Minutes. Also, any additional question that participants and other interested parties might have could be submitted to Hrvatske vode, the Unit for Preparation and Implementation of Projects Co financed by the EU Funds, in written form in English language until 21 days before the tender submission deadline either at the fax number +385 1 6307 686 or in electronic version at the e-mail address [ipa@voda.hr](mailto:ipa@voda.hr). She emphasised that everyone had to fill in the required information from the List of the Participants, which would be published on the mentioned web sites.

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The attendees were informed that the works contract "CONSTRUCTION OF WATER SUPPLY AND SEWERAGE SYSTEM" included construction and rehabilitation of water infrastructure in accordance to the FIDIC Conditions of Contract (Red Book).

The works consist of:

- A DRINKING WATER SUPPLY SYSTEM**
- 1 Replacement works for about 2.3 km of trunk main with HDPE pipe including chambers and appurtenances.
  - 2 Extension works for about 2.06 km of water supply network .
  - 3 Replacement of about 16,735 km of water supply network
  - 4 Replacement /reconnection of house connections
  - 5 Construction of valve chambers
  - 6 Design, procurement and rehabilitation works of the pumping station Šimića Vrelo
  - 7 Rehabilitation of the chlorination station in Šimića Vrelo
  - 8 Design, procurement and installation of the SCADA system
  - 9 Procurement and works for the booster pumping station Kovačić
  - 10 Procurement of 700 customer water meters
  - 11 Procurement and installation of bulk water meters, instrumentation and pressure reducing valves
- B SEWERAGE AND STORM WATER NETWORK**
- 1 Mapping, Inspection and Cleaning of about 18.5 km of sewerage network, including the setup of a GIS system.
  - 2 Various repair of 5.5 km of sewerage network
  - 3 Rehabilitation and extension works of about 13.7 km of sewerage network and disconnection of about 2500 storm water inflows.
  - 4 Construction works of the intersection, connection and diverting chambers
  - 5 Replacement and extension works of house and gully connections
  - 6 Mapping, Inspection and Cleaning of about 3.6 km storm water sewers and

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various repair of ca 1.5 km storm water sewers,

- 7 Supply, construction and installation works of 4 new sewerage pumping stations (Potkonje, Ušće, Marčinkovac and Orašnica)
- 8 Design, procurement and installation of a SCADA system

It was pointed out that the Tenderers should scrutinize the entire Tender Dossier which consists of 5 Volumes including the General and Particular Conditions of the FIDIC Red Book Contract as well as the Technical specifications, emphasizing also the importance of the Instructions to Tenderers given in Volume 1, Section 1 of the Tender Dossier, since – according to experience from previous tenders - the majority of disqualifications derive from inaccurate adherence to the requirements stipulated in these provisions.

The importance of the Evaluation Grids, which can be found in Volume 1 (Instruction to Tenderers) of the Tender Dossier, was emphasised because all offers would be evaluated on the basis of these Grids. The Tenderers should not fill in the Evaluation Grids themselves, since they would be used by the Evaluation Committee during the evaluation only; they should, however, be used as a tool for controlling the quality of the offer.

Mrs. Šljivarić asked the Consultants, Designers, representatives of Hrvatske vode and the Utility Company Knin to state their functions to the potential Tenderers.

The participants were asked to put questions and to provide all questions in the written form and hand them over to the representatives of Hrvatske vode at the end of the meeting if they want those questions and answers to become the integral part of the Minutes.

The List of participants of the Site Visit and Clarification Meeting is enclosed with this document.

### D. Discussion

There was some discussion about the content of the Tender Dossier, but questions were not submitted in the written form.

### E. Conclusion

When there were no questions to be answered at the meeting, Mrs. Šljivarić instructed the Tenderers to send all questions they might have after the meeting as well as any further requests for explanation by fax or e-mail.

The questions may be sent by e-mail to: [ipa@voda.hr](mailto:ipa@voda.hr) or by fax to: +385 1 6307 686.

The Clarification meeting was closed at 15:20 hrs (local time).











WATER SUPPLY AND SEWERAGE IMPROVEMENTS AND CONSTRUCTION OF WASTE WATER TREATMENT PLANT IN THE MUNICIPALITY OF KNIN

CONSTRUCTION OF WATER SUPPLY AND SEWERAGE SYSTEM

EuropeAid/129359/D/WKS/HR

Site Visit and Clarification Meeting – 1<sup>st</sup> July 2010

List of participants of the Site Visit

No	Company name	Name of participant	Address	Phone	Fax	E - mail	Signature
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9	VODOPRIVODARSTVO d.o.o. ZIMNE	DANKE JURE ŽUNIĆ ŠIME BULČIĆ	A. BARČA 3A	023/ 244-880	023/ 244-881	vodomstalo@zjg@ zd.t-com.hr	
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11	GRAD KNIN	MIRELA STANIĆ - POPOVIĆ	DR. F. TUŠMANA 2	680 474	664 439	marija@knin.hr	
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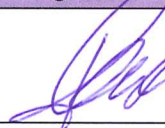



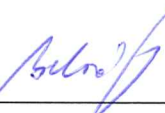


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No	Company name	Name of participant	Address	Phone	Fax	E - mail	Signature
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18	MJAB doo	ANTONIO BURIĆ	ŠIBENIK VELIMIRA ŠTROPILJASO	022 311311	022 311310	mjab.direktor@ si.t-com.hr	
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25	HIDROING d.o.o. OSIJEK	BRANIMIR BARAC	T. SMČIKLASA 1, OSIJEK	099/802 -1078	031/251 -106	branimirb@ hidroing-os.hr	
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1	"AQUATERMI d.o.o."	DENIS FAKIN	PRIMORSKA 28 47000 KARLOVAC	091/4166-227	047/631-440	denis.fakin@ aquatermi.hr	Fakin
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3	STRABAG AG	TONI BABIĆ	- - -	- - -	- - -	toni.babic@ pec-split.hr	Babic
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9	ANGERLEHNER AUSTRIA SOKOL d.o.o. VINJOUČI	TITUS TABIAN TUSO ZOLETIC	H.U. HRVATINIČA 11 32100 VINJOUČI	032 334999 +43 7229 7988886	032 333599	t.habian@angerlehner.at sokol@vk.t-com.hr	
10	HRVATSKE VODE VGO SPU7	IVAN ČERJAK	VUKOVARSKI 35, SPU7	021/ 308-550	021/ 308-516	ivan.cerjak@voda.hr	
11	HRVATSKE VODE IPA JEDINICA	ELIJA ŠIVARIĆ	VUKOVARSKI 220 ZAGREB	01/ 6307 535	01/ 6307 686	elija.sivacic@voda.hr	
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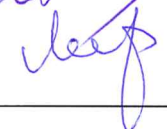
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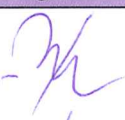
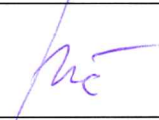

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