CONSTRUCTION OF WASTE WATER TREATMENT PLANT 2008HR16IPR003 / 3 EuropeAid/128553/D/WKS/HR

Minutes of Site Visit and Clarification Meeting

A. Introduction

Hrvatske vode, Ulica grada Vukovara 220, HR - 10000 Zagreb is acting as the Contracting Authority (CA) and will implement the Project and manage this Contract by undertaking the role of the Employer according to the FIDIC Conditions of Contract.

The Beneficiary of the Community funding is Vodovod d.o.o. Slavonski Brod (End Recipient), a limited liability utility company for water supply, sewerage and waste water treatment in the ownership of the local self-government units. The relationships between the End Recipient and Hrvatske vode (Contracting Authority/Employer/Final Beneficiary) will be regulated by a special contract.

The day to day project management will be performed by a Project Manager, appointed among the staff of Hrvatske Vode, with the assistance of the End recipient.

Please be informed that the Minutes of Site Visit and Clarification Meeting will not necessarily reproduce the answers that were orally given to the questions raised during the clarification meeting, but the answers that should have been given to those questions.

B. Site Visit

The Site Visit for the abovementioned project was a one day event. The Site Visit commenced at 10:00 hrs on 21 January 2010, when interested parties were enabled to visit the future construction site that is related to the implementation of construction works for the Waste Water Treatment Plant (WWTP). The Head of the Unit for Preparation and Implementation of Projects co-financed by the EU Funds within Hrvatske vode, Mr. Kartelo, welcomed the attendees and emphasized the purpose and importance of the visit to the future WWTP location since this is the opportunity to get acquainted with physical conditions at the future construction site. He also mentioned that the language of the procedure was English and that all communication had to be conducted in English language. Any additional question should be answered at the Clarification Meeting to be held at the City Hall.

After signing the List of Participants on the premises of Vodovod d.o.o., the attendees were informed about all important organizational aspects of the Site Visit.

At 10:30 hrs, the participants were asked to board the buses, provided by the End Recipient as transportation means for the visit.

The Participants were taken by buses to see the location of the future waste water treatment plant that will be constructed within the scope of works for this project.

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dike of the left bank of the river Sava, in the east, it borders on the left bank of the canal Glogovica, in the north and west on fields and the municipal landfill. downstream of the centre of Slavonski Brod. Its southeast border is the main flood protection The future construction site is located on the location Poloj, on the bend of the river Sava,

settlements is approximately 500 m. The site is big enough for the erection of the whole WWTP, while the distance to the nearest

residential complexes are situated in the northeast, more than 500 m from the location. shrubbery-thicket from its west side only. The industrial area spreads in the east, while the roadway, which is about 300-400 m away from the main road. The location is surrounded by The designated location for the wastewater treatment unit is accessed via a macadamized

vode at the end of the Clarification Meeting that would commence at 14:00 hrs on the same day they might have in the written form and hand them over to the representatives of Hrvatske at the City Hall of Slavonski Brod. The Site Visit was finished at 11:30 hrs and the participants were asked to provide questions

C. Clarification Meeting

Hrvatske vode, Mr. Kartelo, welcomed the attendees and briefly introduced himself and the Unit for Preparation and Implementation of Projects co-financed by the EU Funds within explained the management structure for this Project. The Clarification Meeting commenced at 14:00 hrs at the Slavonski Brod City Hall. The Head of

him the floor. Mr. Kartelo particularly thanked the Deputy Mayor for the hospitality in the City Hall and gave

good luck in the competition with the aim of getting the best quality of construction works surroundings. He also stressed that the City supported the Project and wished the attendees attendees and briefly informed them about the importance of the project for the City and its The Deputy Mayor of Slavonski Brod responsible for economy, Mr. Ivanović, welcomed all

Republic of Croatia, and mentioned that the whole meeting would be audio-recorded said that it was the open tender procedure according the EU PRAG procedures. Following that, and would be assisted by Vodovod d.o.o. Slavonski Brod and the City of Slavonski Brod. He also he introduced Mr. Dihlmann, the representative of the Delegation of the European Union to the Mr. Kartelo informed the attendees that Hrvatske vode would act as the Contracting Authority

and the Hrvatske vode web site (http://www.voda.hr/IPA) as advised in the Procurement procedure. He informed the participants that the Minutes of the Site Visit and Clarification Notice, and asked for the delivery of all questions in writing to avoid misinterpretation or https://webgate.ec.europa.eu/europeaid/online-services/index.cfm?do=publi.welcome Mr Kartelo stated that the meeting would be conducted in English as that is the language of the would be published 9n the "EuropeAid"

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emphasised that everyone had to fill in the required information from the List Participants, which would be published on the mentioned web sites. fax number +385 1 6307 686 or in the electronic version at the e-mail address ipa@voda.hr. He form in the English language until 21 days before the tender submission deadline either at the participants and other interested parties might have could be submitted to Hrvatske vode, the omission of questions during the preparation of the Minutes. Also, any additional question that Unit for Preparation and Implementation of Projects co -financed by the EU Funds, in written

as well as the Employer's Requirements, emphasizing also the importance of the Instructions to of 5 Volumes including the General and Particular Conditions of the Yellow FIDIC Book Contract TREATMENT PLANT" included design and construction of the Wastewater Treatment Plant with provisions. disqualifications derive from inaccurate adherence to the requirements stipulated in these Tenderers It was pointed out that the Tenderers should scrutinize the entire Tender Dossier which consists treatment, b) biological treatment, c) sludge treatment and d) biogas treatment and utilization. Contract (Yellow book). The plant consists of the following basic components: a) mechanical nutrient removal and a capacity of 80.000 PE in accordance with the FIDIC Conditions of The attendees were informed that the works contract "CONSTRUCTION OF WASTE WATER given in Volume ٢ Section 1 of the Tender Dossier, since the majority of

opening session was public and that delayed or non-authorised attendees would not be allowed Mr. Kartelo pointed out that the Tenders must be received at the address of the Contracting to participate in the opening session. Notice and in the timetable on page 6 of Volume 1 of the Tender Dossier. He advised that the Authority specified in the Procurement Notice by the date and time quoted in the Procurement

the Project would be transferred to the End Recipient, Vodovod d.o.o., Slavonski Brod. General Manager of Hrvatske vode as the Contracting Authority and the Contractor itself. It It was noted that the Contract would be signed by the Head of Implementing Body/ Deputy of would also be endorsed by the Delegation of the European Union. After the end of the Contract,

state their functions to the potential Tenderers. Mr. Kartelo asked the Consultants and representatives of Hrvatske vode and Vodovod d.o.o. to

want those questions and answers to become the integral part of the Minutes and hand them over to the representatives of Hrvatske vode at the end of the meeting if they The participants were asked to put questions and to provide all questions in the written form

grada Vukovara 220. stipulated in Volume 5 of the Tender Dossier, could be inspected at Hrvatske vode, Zagreb, Ulica The Attendees were informed that all supporting documentation to the Tender Dossier, as

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The List of participants of the Site Visit and Clarification Meeting is enclosed with this document.

D. Discussion

guarantees covering together the total amount and not in a sole document. Is that correct? member of the Joint Venture/Consortium in case of Joint Venture/Consortium as independent Q1: Tender Guarantee – We understand that the Tender Guarantee has to be submitted by each

1 of the Tender Dossier. fully in accordance with the provided template (Tender guarantee form), being part of Volume amount prescribed in the Tender Dossier/Procurement Notice (EUR 250.000) and prepared Consortium/Joint Venture) to the Contracting Authority, as one financial guarantee in the (represented A1: Tender Guarantee has to be provided by the financial institution on behalf of the tenderer Ξ. this guarantee by one member, several, or by all members of

Q2: On Volume 1 - Instructions to Tenders there are some very specific dates for complying with references (From 31st December 2004). Why such specific date?

A2: The specific date was stated in order to define in an unambiguous way the period of time.

summary of the most important information of these documents? available at Employer's. Could we receive a copy of these documents? If not, could we receive Q3: There is some missing information as the EIA and Geotechnical report that it is said they are

complete EIA and Geotechnical report are available for inspection in the premises of Hrvatske A3: The EIA and Geotechnical report have been considered in the Tender Dossier. However,

Q4: Is it possible to get the drawings in AutoCAD format?

purposes only. The Tenderer is obliged to provide his own technical solution. A4: This is not possible. The drawings are in read only format, since they are for information

www.voda.hr/ipa The special geodetic background maps will be available in AUTOCAD 2000 on the web pages:

and

https://webgate.ec.europa.eu/europeaid/online-services/index.cfm?do=publi.welcome

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Q5: Is it possible to get an extension on the deadline for delivering the project?

A5: So far we haven't considered this option.

optimize the design and guarantee good operation. Q6: Could you provide the minimum flow (Qmin) to enter the WWTP? This is needed to

A6: The calculated average of registered daily minimum flows in August 2009 was 55.21 l/s

one temperature 12° C but we would like to receive a maximum and minimum temperature or a Q7: Could you provide the winter temperature to design the biological treatment? There is only range along the year.

Δ7.

in Volume 3 section "3.2 General" (Page 223). temperature of the effluent water is less than 12°C. For further climatic factors refer to table 12°C limit is set for the effluent requirements. The requirements do not need to be met if the Prescribed Quality of discharged Wastewater" (page 227) the clarification is as follows: The Assuming that this question refers to footnote 3 in table in Volume 3 under section "3.4

Operation and Issue of Taking over certificate? Is it only the end of 240 days? wastewater quality parameters during all 240 days? What is the milestone of the End of Trial tanks, developing biomass, creating sludge for digestion)? Or we need to respect the treated days trial operation? Is the "process commissioning" time including in 240 days (time for filling Q8: Question regarding the 240 days trial operation. What is the milestone to begin the 240

A8: These are in fact 4 questions which are treated as follows:

- commission certificate and when the waste water is brought to the WWTP. a) The milestone for the beginning of trial operation is the successful issue of the technical
- b) The process commissioning, the filling of tanks, developing of biomass etc. are included in the 240 days of the trial operation.
- Meaning during this period at least 16 samples must be taken and analyzed from which 2 may quality of the treated waste water only in the last 120 days of the trial operation period c) The contractor will be allowed to demonstrate the conformity of his work regarding effluent fail or 24 samples of which 3 may fail.

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the limit values must be met according to answer c) above. successful. Wilestones are the proper functioning of all parts and regarding effluent quality certificate has been issued. This period may be extended if the trial operation period is not d) The end of the trial operation is not earlier than 240 days after the technical commission

Investment costs and operational costs? Q9: Please specify the evaluation methods of the offers. What is about the relationship between

operational costs of the WWTP will not be taken into consideration for the award Price - Grand Summary. The cost of operation and maintenance works will be taken into and non constructions activities, according to pg 6-8, Volume 4: Breakdown of the Overall compliant tenderer. The total price consists of external arrangements and roads, structures A9: The sole award criterion will be the price. The contract will be awarded to the lowest consideration only for DNP period (Item No. 3.8. Non-construction activities).

How to calculate the costs of the staff? (chemicals etc.) which are needed during the 240 days commissioning and operating period. Please specify the unit costs of electrical power (kuna/KWh) and other consumables

A10: The Contractor has to sign a direct contract with the Utility Company and other suppliers.

We are providing you with the present costs, which are only indicative:

Landfill (foreseen cost)	Gas	Potable water	Power connection	Energy	Power network
				High Low	High Low
550	2.39	12.59	77.41	0.3550 0.1774	0.22
kn/T	kn/m3	kn/m3	kn/kW	0.3550 kn/kWh 0.1774 kn/kWh	kn/kWh kn/kWh

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The costs of the Contractor's staff must be Employer's staff are covered by the Employer. included in the bid, while the costs of the

E. Conclusion

requests for explanation by fax or e-mail. theTenderers to send all questions they might have after the meeting as well as any further When there were no more questions to be answered at the meeting, Mr. Kartelo instructed

The questions may be sent by e-mail to: ipa@voda.hr or by fax to: +385 1 6307 686.

The Clarification meeting was closed at 15:00 hrs (local time).

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No	Company name	Name of participant	Address	Phone	Fax	E - mail	Signature
1	HRVATSKE VODE	41DIJA ŠÝIVARIĆ	W. prada Victoria 220, 2006/2003	01/6307535	01/6957 686	holyes @ web. h	grani
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3	VODOVOD d. o.o.	ZVONIMIR KOS	ZRINSKA 2T 31000 SL, BROA	098 1628 301	035/445 960	KOSE VODOVOD-Sh.hp	Lyoning
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12	HIDEO CONTERCE	DINKO RAKO	LEDINSKA LL 10255 DOINSI STUPNIK	6584949	01/6530122	dinko. rako @ hidrocommerce.ho	1 1 11 //
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No	Company name	Name of participant	Address	Phone	Fax	E - mail	Signature
15	Spirbacher Consult	HIRJANA PRODAN	Petrovogoriks 7 1000 Zagjes	09/1/17294	01-2896161	mirjano, proclan Queb. de	(legral
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List of participants of the Clarification Meeting

No	Company name	Name of participant	Address	Phone	Fax	E - mail	Signature
50	BBODERS POSSYINGE	MIRKO EDERIC	SENCISTEBLOCE ADDI 22 SL BOOD	038-501 674	035-446-385	Shedsh. possing O sb. trcom.hr	24
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59	HST-WUS	Falk Gobel	Dresden/ Sermany	+49152250 8817	+4935n 21088520	F. foebel & HST-LMS.de	(e)
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No	Company name	Name of participant	Address	Phone	Fax	E - mail	Signature
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29	UKIECO Sac.	OP. DUSAH DJOKOVIĆ GIAHESINI IVAN	VIA MEUCCIO PUININOITALY REGGIO EMILLIA	+39 OS22 2322 77	+39 0522 7951	GIANESIMI IVE UNIECO.EL	Den
30	Dr. Surgland ibel	Dr. Burghard Haike	Rahuhofstr.4 D864BEieneblic	+ 49 - 8284 - 938324 rusen	28	ibol @ olr-burgi	hard.com Zald
31	ECOS TRYOUPAS.	ANTE BUYAN RATE BWACING	51401271140VA 22 100g. ZAGREB	+ 305 - 1 -	+ 385 - 1 - 3795923	a. buljan @ ecos. hr	1
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36	Ginzler Stahl u- Hologenbau	Drazen Milici	(Put Superle	2/317 435	317 484	drazen-milici Døinzler. Com	/ 1/
37	WARAG	Hermourn KRENN	A-1210 VIEWA ASTRIA	+93/664 615-0466	+4311 25105	hermann krenn Dwalsy com	Uhm
38	SWIETECSKY Dm. 6.4 Podružuje o zaguei	Mario Bronder	Nova cesto 192 2041-6	01/3689	01/3689	swietchly 10 swietelsky li	Alley
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40	ITT WELL Global Projects	Tim Lovatt	12/13 Webb Ellis - -Business Park. Rughy worthickshire UK CV21 2VIS	+447771 505823	1441768821501	Tim. Lovatte ITT. com	Itto
41	SIEMENS dd	ALAN PERL	HEINZELOVA 7000 ZAGNETS	01/6105151	01/6040631	alan: perl @ siemens.	Allo
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44	DEGREMONT Spa	MARCO MARCHISIO	BENIGIO CRESPI 57 20159 HILANO IT	335	0039 02 69331211	mareo o morchi seo O degrewort ar	lulus
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46	EURCO dol. Vinkovci	MARTINA TOMAŠEVIĆ	4.1. Herstinics 8	032/	032/ 336 MO	esmot soitsen	RSing
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53	VATECH Wabag	Martina DouTLIK	Diesdnerstr. 87-91	+43125105.	+43 1 25105 - 74322	metina. doublik @wabag.com	Pa Hili
54	AQUALIA INFRASTRUCTURAS	EVA ARNAIZ	PEDZO TEIXFIRA 8 28039 HADRID-SPAIN	+ 34 696 175 282	+34 914 179508	earnaizj@fcce	Se
55	TRANSITADIZO SA	AGENAMONZ HMJDUKO	MADOSD-1994003065 c. UFLAZQUEZ fr. 3=43	846 721	+3481639	MAMITADAS X TRAMITADAS. E. TELEPOPICA.	In
56	CONECO d.o.o.	DAMIR	AUGUSTA SENOET 42000 VARAZDIN		+385(0)42 333*	damir. kosec@ coning.hv	huln

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71	HIDENERSTEA HISKOG BADNOA d.d.	VIŠNOA DARREE	2000 176 6A	04/6199-555	01 6199-572	hidvelette - motosposhy is Q zy toon . kr.	Destry	
72	1PP WWW Global Projects	Petro Veleu	Sofia, "Kamen Anclaeeo" str24 floor 2	00359/884 228-300	00359 L 988-66-21	Petroveleva 260. Bg	TBeu-C	
73	Olobol Projects	JUANOU ZDRAVKO	0 -11-	-11-	- //_	gsm & solo.	Mily	
74	ENVIRENMENTAL CA	PEINETS BOOZING	7th KM KR CD615A - 7465ALO (8500 SKYDRA FR	003023B)053 412 444	302381951184		enet.gr	W=
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